

Minutes

Roseville Public Cemetery District
Board of Trustees
Regular Meeting
Thursday, January 09, 2025
5:00 p.m.
District Office

The regular meeting of the Roseville Public Cemetery District Board of Trustees was held at the District Office, located at 421 Berry Street, Roseville, California, 95678.

A. **CALL TO ORDER:**

Chairman Howe called the meeting to order at 5:00 p.m.

B. **ROLL CALL:**

Members present: Fratis, Howe, Alameida, Parola and Martinez.

Also present: District Manager Forrey, and Assistant District Manager Riley

C. **PUBLIC COMMENTS**

D. **APPROVAL OF MINUTES:**

Approved minutes of December 12, 2024

E. **CONSENT AGENDA:**

A motion was made by Alameida and seconded by Parola to approve the December Consent Agenda. The motion passed 5-0.

F. **CORRESPONDENCE**

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

OLD BUSINESS:

1. LAFCO:

Discussed LAFCO district issues.

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

NEW BUSINESS:

2. Fee Schedule:

A motion was made by Alameida and seconded by Parola to approve the changes to the current Fee Schedule.

3. Wreaths Across America:

A motion was made by Alameida and seconded by Fratis to approve the Wreaths Across America letter to attendees.

H. **INFORMATION ITEMS:**

2. **District Manager's Report:**

- a. **Safety Meeting:** December's safety meeting was on using spotters
- b. **Difficult People Training:** GSRMA will train the staff onsite Jan. 10th
- c. **District Manager Schedule:** District manager will have a modified schedule for the next to weeks
- d. **Equipment Show:** The district will hold their annual equipment show Friday, April 25th
- e. **Form 700:** Due April 1st
- e. **Wreaths Across America Update:** Aside from the weather, the distribution of wreaths went great

I. **RECESS TO CLOSED SESSION**

J. **CLOSED SESSION:**

3. **PERSONNEL:** Pursuant to Gov. Code §54957:

The Board will meet in Closed Session to consider the appointment, employment, evaluation of performance, discipline, resignation, retirement, dismissal, and/or complaint of a public employee(s).

K. **RECONVENE TO OPEN SESSION**

L. **REPORT ANY ACTION TAKEN IN CLOSED SESSION**

M. **BOARD MEMBER'S COMMENTS:**

Ask bookkeeper about new documents showing budget use for agenda.

N. **CHAIRPERSON'S COMMENTS:**

No comments were made.

O. **ADJOURNMENT:**

The meeting was adjourned at 5:34 p.m. The next regular meeting will be held on February 13, 2025.

Secretary, Board of Trustees
Roseville Public Cemetery District