

# **Minutes**

Roseville Public Cemetery District  
Board of Trustees  
Regular Meeting  
**Thursday, March 13, 2025**  
5:00 p.m.  
District Office

The regular meeting of the Roseville Public Cemetery District Board of Trustees was held at the District Office, located at 421 Berry Street, Roseville, California, 95678.

A. **CALL TO ORDER:**

Vice Chairman Alameida called the meeting to order at 5:00 p.m.

B. **ROLL CALL:**

Members present: Fratis, Alameida, Parola and Martinez.

Absent: Howe

Also present: District Manager Forrey, and Administrative Assistant Sturges

Guest: Mark Hernandez – Freedom Festival

C. **PUBLIC COMMENTS:**

Mark Hernandez spoke about the Freedom Festival. He will contact Laurie Wycoff for military contacts and research a 501c3.

D. **APPROVAL OF MINUTES:**

Approved minutes of February 13, 2025

E. **CONSENT AGENDA:**

A motion was made by Martinez and seconded by Parola to approve the February Consent Agenda. The motion passed 4-0.

F. **CORRESPONDENCE**

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

**OLD BUSINESS:**

1. LAFCO:

Discussed LAFCO district issues. District Manager Forrey has a zoom call with RSG where he expressed concerns. Draft report due by August.

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

**NEW BUSINESS:**

2. Fertilizer:

A motion was made by Martinez and seconded by Parola to approve the purchase of Fertilizer from Grow West for \$3,375.00. The motion passed 4-0.

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

**NEW BUSINESS CONTINUED:**

3. LAFCO Ballot:

A motion was made by Parola and seconded by Fratis to approve voting for Jim Homles for the LAFCO Board. The motion passed 4-0.

4. Marker Requirements:

A motion was made by Parola and seconded by Fratis to approve the changes to the Marker Requirements. The motion passed 4-0.

H. **INFORMATION ITEMS:**

5. District Manager's Report:

- a. Safety Meeting – The February meeting was on Pesticide Training
- b. Booster Pump Engineering – Cost on Pump Bids \$70,000
- c. Equipment Show – April 25th
- d. Freedom Festival – Mark Hernandez attended the meeting
- e. Maps – Scanning to hard drive w/ county
- f. Purchasing Policy – Working with legal to update policy
- g. Sun City Home Show – March 17
- h. Veteran Marker Project – Back section still needs to be completed

I. **RECESS TO CLOSED SESSION**

J. **CLOSED SESSION:**

8. PERSONNEL: Pursuant to Gov. Code §54957:

The Board will meet in Closed Session to consider the appointment, employment, evaluation of performance, discipline, resignation, retirement, dismissal, and/or complaint of a public employee(s).

K. **RECONVENE TO OPEN SESSION**

L. **REPORT ANY ACTION TAKEN IN CLOSED SESSION**

M. **BOARD MEMBER'S COMMENTS:**

Alameida mentioned signing up for Downtown Tuesday nights, the deadline is March 31, 2025.

N. **CHAIRPERSON'S COMMENTS:**

No comments were made.

O. **ADJOURNMENT:**

The meeting was adjourned at 5:40 p.m. The next regular meeting will be held on April 10, 2025.